



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: September 11, 2019
To: Chief School Administrators
Route To: Pupil Transportation Coordinators
From: Allen Dupree, Director
Office of School Finance
Division of Finance
Deadline: November 15, 2019

October 2019 District Report of Transported Resident Students

The District Report of Transported Resident Students (DRTRS) was open to all users beginning Tuesday, September 10, 2019. The instruction manual, computer instructions for routing vendors, DRTRS highlights, frequently asked questions, merged districts file, and webinar training videos also will be available at that time. **The system will close on Friday, November 15, 2019.**

Districts are encouraged to begin data review and data entry as early as possible to ensure a timely submission of the completed report by this date.

On September 10, 2019, the DRTRS can be accessed through the [Homeroom webpage](#). Users must work with their district's Homeroom administrator to obtain login credentials.

For technical assistance or questions concerning the DRTRS, please contact the Office of Pupil Transportation at (609) 376-9064 or student.trans@doe.nj.gov.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group