



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: September 11, 2019
To: Chief School Administrators, Business Administrators, School Board Secretaries
From: Kevin Dehmer, Assistant Commissioner/CFO
Division of Finance
Deadline: October 11, 2019

School Districts Requested to Perform District Boundary Review

The New Jersey Department of Education (NJDOE) is requesting all school districts to review district boundaries using maps available from the U.S. Census, and report any changes to the NJDOE to ensure accurate calculations of entitlement amounts for Title I.

Key steps/actions

School districts should review their boundaries using the [Census Tiger mapping application](#) by verifying that the outer boundary aligns with the outside border of the member municipalities comprising the district. If you believe your school district boundaries are misrepresented, or if they have changed since the 2018-19 school year, please notify the NJDOE by sending an email to geo@doe.nj.gov. If there are no changes, no action is necessary. Please note this reporting requirement does not apply to county vocational or county special services school districts.

Background

The School District Review Program (SDRP) is a program sponsored by the National Center for Education Statistics and conducted by the U.S. Census Bureau annually. The SDRP is a vital part of the U.S. Department of Education's allocation of Title I *Every Student Succeeds Act* of 2015, Pub. L. No. 114-95 § Stat. 1177 (2015-2016). The U.S. Department of Education uses district boundaries, along with census population and income data, and the number of children age 5 through 17 in low-income households for estimates that are the basis of Title I allocations. You can find more information about the program on the [U.S. Census SDRP website](#).

Contact information

Questions about school district boundary reporting requirements should be directed to geo@doe.nj.gov or the NJDOE's Office of School Finance at (609) 376-3941.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group