Date: October 10, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads
From: AbdulSaleem Hasan, Assistant Commissioner
        Office of Field Services
Deadline: November 30, 2019

**School Safety and Security Plan Review Statement of Assurance Reminder**

New Jersey Administrative Code (N.J.A.C. 6A:16-5.1) requires school districts to have a School Safety and Security Plan and an annual review and update of the plans, procedures and mechanisms.

The 2019-20 New Jersey Quality Single Accountability Continuum (NJQSAC) includes performance indicators in five key component areas. The Operations component area assesses a school district’s performance and capacity in implementing school district policies such as student health, safety, substance abuse, and career and academic counseling. One Operations indicator includes verification in writing that the district School Safety and Security Plan has been reviewed and updated.

The School Safety and Security Plan Review Statement of Assurance (SOA) form is due annually. Districts should submit the SOA to their NJDOE County Office of Education by **November 30, 2019**.


Questions can be directed to the NJDOE’s Office of School Preparedness and Emergency Planning at (609) 588-2323 or school.security@doe.nj.gov.

c: Members, State Board of Education
   Lamont O. Repollet, Ed.D., Commissioner
   NJDOE Staff
   Statewide Parent Advocacy Network
   Garden State Coalition of Schools
   NJ LEE Group