Date: May 10, 2019
To: Chief School Administrators
Route To: School Business Administrators
From: Cindy Lee, Director
State Aid Entitlements and Payments
Division of Finance
Deadline: June 7, 2019

Verification of Nonpublic School Transportation Costs

Districts that transport nonpublic students may be entitled to additional state aid, pursuant to N.J.S.A. 18A:39-1(a). Districts need to complete the Nonpublic Route Verification Report (Verification Report) located on the New Jersey Department of Education’s Homeroom webpage by June 7, 2019 to determine their funding eligibility. This verification process is necessary to calculate additional aid reimbursement for nonpublic school transportation expenditures in excess of $710 per student.

Access your district’s Verification Report and detailed instructions on how to complete it through the link on the Homeroom webpage entitled “Transportation-Nonpublic Routes – Nonpublic Route Verification Report.” The Verification Report contains the transportation routes from your October 2018 District Report of Transported Resident Students, for which your district reported nonpublic school students, and for routes on which another district reported having joiner students assigned with your district as the host.

If you have any questions concerning this matter, call the Office of Student Transportation at (609) 376-9064 or email student.trans@doe.nj.gov.

c: Members, State Board of Education
   Lamont O. Repollet, Ed.D., Commissioner
   NJDOE Staff
   Nonpublic School Administrators
   Statewide Parent Advocacy Network
   Garden State Coalition of Schools
   NJ LEE Group