Date: March 28, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: Science Supervisors
From: Linda P. Eno, Ed.D., Assistant Commissioner
Division of Academics and Performance
Submit By: May 3, 2019

Science Assessment Advisory Committee Nominations: Grades 5, 8 and 11

The New Jersey Department of Education (NJDOE) is seeking nominations from school districts and charter schools for diverse groups of teachers and/or curriculum supervisors to participate on the Science Assessment Advisory Committee for the NJSLA-Science program for grades 5, 8 and 11. Committee members will help define levels of proficiency on statewide assessments.

Science Assessment Advisory Committees
Educators selected to serve on one of the three Science Assessment Advisory Committees will take and score the tests, review threshold Performance-Level Descriptors (PLDs) and both individually and collaboratively work to determine the cut scores for the NJSLA-S assessment assigned to their committee. Committee members for the spring 2019 NJSLA-S will participate over three (3) full, consecutive days from July 23-25, 2019, at a location in central New Jersey. Each committee member’s participation in each session in its entirety is integral to a comprehensive and procedurally appropriate process.

How to Nominate Candidates
Have your candidate(s) complete a Committee Member Nomination Form and submit the form along with their résumé and a copy of the Chief School Administrator Nomination Verification Form. All nomination forms and résumés are to be submitted no later than Friday, April 12, 2019. A follow-up email will be sent in early May to the nominees who have been selected for the committees.

Committee Nomination Considerations
Participation in these committees requires expert judgment. Nominators are encouraged to recommend candidates who meet any of the criteria listed below:

- Have taught science in grades three through twelve in New Jersey public schools for at least three years or who have had a significant presence in their district over the last three years;
- Supervise teachers of science in New Jersey public schools;
- Possess superior knowledge of science education;
- Possess superior knowledge of fifth-, eighth-, and/or eleventh-grade students' skills and abilities; and/or
- Are exemplary teachers of third- through twelfth-grade students in New Jersey public schools.

The work of the committees is enriched by diverse representation. Nominators are encouraged to recommend candidates who:

- Are from historically underrepresented racial/ethnic populations;
- Have special education experience; and/or
- Have experience working with English language learners.
Note: Former or existing members of any New Jersey Science Advisory Committees are disqualified from participating in these activities as their level of investment in the creation of the items may provide an appearance of bias in their determination of the cut scores.

Additional Information
Twelve-month employees will be reimbursed by Measurement Incorporated for mileage and tolls and their district will receive a $120 stipend per day to cover administrative costs. Ten-month employees will personally receive an honorarium of $120 per day and have their mileage and tolls covered. Professional development hours are also applicable.

Contact Information
If you have any questions, please contact John Boczany, Science Assessment Coordinator, at john.boczany@doe.nj.gov or (609) 376-3460.