



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: March 21, 2019
To: Chief School Administrators
Route To: District Federal ESSA Grant Administrators, School Business Administrators
From: Constance Webster, Ph.D., ESSA Nonpublic School Ombudsman
Interdistrict Public School Choice and Nonpublic Programs
Division of Finance

District Consultations with Nonpublic Schools Regarding ESSA Titled Programs

This memo is a reminder to districts of the requirement of the *Every Student Succeeds Act* of 2015 (ESSA) to provide consultation for equitable services for nonpublic school students, their teachers, and other educational personnel.

For districts to be in compliance, outreach and consultation must begin well before the implementation of services. The New Jersey Department of Education (NJDOE) advises districts to begin the consultation process as soon as possible to ensure that all third-party contracts and agreements are executed no later than June 30, 2019, for services to begin on July 1, 2019.

ESSA Nonpublic School Consultation Toolkit

To support districts and nonpublic schools in the consultation process, the ESSA Nonpublic School Ombudsman has developed an [ESSA Nonpublic School Consultation Toolkit](#), which includes the following program resources and guidance:

- Timeline for the Timely Delivery of Nonpublic School Services and Products
- ESEA Nonpublic Affirmation of Consultation
- ESEA Nonpublic Refusal of Funds Affirmation
- Use of ESEA Funds to Meet Identified Nonpublic Student Needs, A Planning Template for Nonpublic Schools – New

Title I-Specific Consultation Tools

- Locating Nonpublic School Students Eligible to Participate in Title I – New
- Nonpublic School Request for Consultation from a School District – New
- Title I Nonpublic School Service Agreement – New
- Nonpublic School Family Survey Tools

Guidance

- Purposes and Uses of Funds for ESEA Titled Programs – New
- Consultation for ESEA Nonpublic Equitable Services – New

Once successful consultation begins, it establishes positive and productive working relationships and makes planning effective. Consultation should then continue throughout implementation of equitable services to ensure that the services meet the needs of eligible students, their teachers and other educational personnel.

If there are any questions, please email ombudsman.nonpublic@doe.nj.gov.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
Garden State Coalition of Schools

Statewide Parent Advocacy Network
NJ LEE Group
Nonpublic School Advisory Council