Date: June 19, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: School Safety Specialist Candidates
From: Jeff Gale, Director
   Office of School Preparedness and Emergency Planning
Register By: July 31, 2019

School Safety Specialist Training to Be Held August 6-9

The New Jersey Department of Education is announcing the four-day School Safety Specialist (SSS) certification training program to be held the first week in August at the NJ Forensic Technology Center auditorium, 1200 Negron Drive, Hamilton Township (Mercer County).

To receive the School Safety Specialist certification, candidates must:

- Be a school administrator or a school employee with expertise in school safety and security;
- Be a district employee designated by the school district superintendent;
- Complete FEMA’s Introduction to the Incident Command System, IS-100.C, online course;
- Complete all four days of training sessions: **August 6 - 9 (Tuesday - Friday)**

Register online for the August training. There is no cost for this training.

Prior to attending the training program, SSS designees should complete the FEMA online course IS-100.C Introduction to the Incident Command System, ICS 100. This online prerequisite for the SSS training program takes approximately two hours to complete. Before taking the online FEMA course, please review their Technical System Requirements at the bottom of the webpage. Issues or concerns with this online course should be directed to FEMA Independent Study Inquiries. Upon completion of IS-100.C, email a copy of your FEMA Certificate of Achievement to sssa@doe.nj.gov.

Per N.J.S.A 18A:17-43.3, responsibilities of the SSS include supervising and providing oversight for all school safety and security personnel; ensuring safety and security policies and procedures comply with state laws and regulations; and providing the necessary training and resources to school district staff in matters relating to school safety and security. The SSS will also serve as the district’s liaison with local law enforcement, as well as national, state and community agencies and organizations, in matters of school safety and security.

Questions regarding the SSS training program or requirements can be directed to the Office of School Preparedness and Emergency Planning at school.security@doe.nj.gov or (609) 588-2323.

c: Members, State Board of Education
   Lamont O. Repollet, Ed.D., Commissioner
   NJDOE Staff
   Statewide Parent Advocacy Network
   Garden State Coalition of Schools
   NJ LEE Group