Date: August 6, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads
Route To: District Bilingual/ESL/ELS Points of Contact
From: Carolyn J. Marano, Assistant Commissioner
Division of Student Services

English Language Learner Requirements for the Every Student Succeeds Act

To assist in the implementation of New Jersey’s Every Student Succeeds Act (ESSA) state plan for schools with English language learners (ELLs), the New Jersey Department of Education’s (NJDOE) Office of Supplemental Educational Programs prepared the English Language Learner Entry and Exit document, which was released via NJDOE Broadcast on March 28, 2019. The English Language Learner Entry and Exit document supports school districts with meeting the federal requirements in ESSA Section 3102. Today the NJDOE is announcing that the standardized home language survey, Parent ELL Placement, Continuation, and Exit Letters referred in the English Language Learner Entry and Exit document are now available in English and 20 other languages frequently spoken by New Jersey ELLs.

The documents are available on the Department’s Bilingual-ESL State and Federal Policy webpage, under the “ELLS and ESSA” link.

Districts must use the Home Language survey; the words and content may not be altered. The parent letters are suggested templates only, and may be modified as long as the letters contain all the parent notification requirements.

For technical questions or assistance, please email the NJDOE at ELL@doe.nj.gov.

c: Members, State Board of Education
   Lamont O. Repollet, Ed.D., Commissioner
   NJDOE Staff
   Statewide Parent Advocacy Network
   Garden State Coalition of Schools
   NJ LEE Group
   NJTESOL/NJBE