



STATE OF NEW JERSEY

DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: April 26, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads
From: Cindy Lee, Director
State Aid Entitlements and Payments
Division of Finance
Deadline: May 24, 2019

2018-2019 Application for Extraordinary Special Education Aid (EXAID)

The Application for Special Education Extraordinary Aid (EXAID) will be available on the New Jersey Department of Education's (NJDOE) [Homeroom](#) webpage on or about April 24, 2019. Applications will be accepted through May 24, 2019.

The extraordinary aid program provides additional aid to districts with classified students who have certain expenses over a set threshold, pursuant to *N.J.S.A. 18A:7F-55*. The application for reimbursement is for costs incurred during the 2018-19 school year. For students educated in public school programs, the threshold is \$40,000 in instructional and support services.

For students educated in private schools for students with disabilities, the threshold is \$55,000. Be advised that the tuition rate included in reimbursement requests for these students cannot exceed the NJDOE-approved tentative per diem rate for 2018-19.

Charter schools and renaissance school projects can also apply, but only through the resident district of the applicable student.

Award notifications will be sent out after the application closes, and the payment will be made during Fiscal Year 2020. In the event that sufficient funding is not appropriated by the legislature, award amounts will be prorated.

Accounting Guidance

School districts must file an application with the NJDOE for expenses incurred for which the district is seeking reimbursement. The additional state aid awarded for EXAID costs must be recorded by the district as revenue in the current school year and will be paid to the district in the subsequent school year.

Because school districts' EXAID applications include resident students who are enrolled in a charter school or a renaissance school project, the district's EXAID revenue/receivable must also include funding related to those students. In such cases, the district must also record a payable to the charter school or renaissance school project for funding related to those same students. Concurrently, the charter school or renaissance school project must record the revenue and a receivable for funding passed through by the school district(s) related to those students. Extraordinary Aid awards must be recorded in the general fund account 10-3131.

Because actual payment for the 2018-19 fiscal year will not be made until after the end of this fiscal year, districts, charter schools and renaissance school projects must recognize revenue and establish a receivable for the appropriate amount of anticipated payment or their pass-through amounts, as required by *N.J.S.A. 18A:7F-55c* and Governmental Accounting Standards Board (GASB) 33 par. 74.

For school districts, the 2018-19 EXAID revenue can be excluded from the June 30, 2019, excess surplus calculation only if the district can clearly document, under audit, that it did not budget this additional aid during the 2018-19 fiscal year for which they filed an application.

For questions, email the NJDOE at <mailto:EXAID@doe.nj.gov>.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff
Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group