Date: April 18, 2019
To: Chief School Administrators, Charter School and Renaissance School Project Leads, State Agency Office of Education Directors and State Agency IDEA Project Directors
Route To: School Business Administrators, ESEA Project Directors, IDEA Project Directors, Perkins Project Directors
From: Martin Egan, Acting Director Office of Grants Management

Important Dates for Fiscal Year 2019 ESEA, IDEA and Perkins Grant Programs

The project period for the Fiscal Year 2019 Federal Entitlement Grant Programs, the Elementary and Secondary Education Act (ESEA), the Individuals with Disabilities Education Act (IDEA) and Carl D. Perkins Act Secondary and Post-Secondary (Perkins), ends on June 30, 2019. All funds must be encumbered by this date and liquidated by September 30, 2019. Please note the following information and important dates:

- **Amendments** – If a local education agency (LEA) had carryover funds (ESEA/IDEA) from FY 2018 and/or an additional allocation that was not included in their approved original FY 2019 application, they must do an amendment to budget these funds. LEAs may submit amendments for other reasons as well. ESEA and IDEA amendments must be submitted in the NJDOE’s EWEG portal (Electronic Web-Enabled Grant system) no later than Thursday, May 31, 2019; all Perkins amendments should have been submitted by March 29, 2019.

- **Reimbursement Requests** – LEAs receiving federal entitlement grants must adhere to state and federal requirements for the timely submission of reimbursement requests. If you have not already done so, please submit reimbursement requests in EWEG for any and all funds that have been expended to date for these grants. The final deadline for submitting FY 2019 reimbursement requests for ESEA, IDEA and Perkins Federal funds is July 12, 2019. Any funds for these grants still owed to the LEA after this date will be reimbursed upon approval of the FY 2019 final expenditure reports in the fall. However, reimbursement requests for all FY 2019 Perkins Post-Secondary State funds must be submitted by June 15, 2019. Perkins Post-Secondary State funds are paid *only* through reimbursement requests; payment *cannot* be requested in a final expenditure report.

- **Final Expenditure Reports** – Final expenditure reports (FERs) must be submitted for all grant programs, even if all funds have been expended and reimbursed. Final payments and carryover (ESEA & IDEA), if any, are calculated in these reports. FY 2019 final expenditure reports for the three grant programs are expected to be available in EWEG no later than Friday, August 30, 2019. The tentative due date for the FERs is Tuesday, October 1, 2019. Please look for a DOE Broadcast in August for the final due dates.

If you have any questions or require additional information, please contact the Office of Grants Management at EWEGHelp@doe.nj.gov or (609) 376-9089.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff

Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group