



STATE OF NEW JERSEY  
**DEPARTMENT OF EDUCATION**

A Memo from the New Jersey Department of Education

Date: April 18, 2019  
To: Chief School Administrators, Charter School and Renaissance School Project Leads, State Agency Office of Education Directors and State Agency *IDEA* Project Directors  
Route To: School Business Administrators, *ESEA* Project Directors, *IDEA* Project Directors, *Perkins* Project Directors  
From: Martin Egan, Acting Director  
Office of Grants Management

### Important Dates for Fiscal Year 2019 *ESEA*, *IDEA* and *Perkins* Grant Programs

The project period for the Fiscal Year 2019 Federal Entitlement Grant Programs, the *Elementary and Secondary Education Act (ESEA)*, the *Individuals with Disabilities Education Act (IDEA)* and *Carl D. Perkins Act Secondary and Post-Secondary (Perkins)*, ends on **June 30, 2019**. All funds must be encumbered by this date and liquidated by **September 30, 2019**. Please note the following information and important dates:

- **Amendments** – If a local education agency (LEA) had carryover funds (*ESEA/IDEA*) from FY 2018 and/or an additional allocation that was not included in their approved original FY 2019 application, they must do an amendment to budget these funds. LEAs may submit amendments for other reasons as well. *ESEA* and *IDEA* amendments must be submitted in the NJDOE's EWEG portal (Electronic Web-Enabled Grant system) no later than Thursday, **May 31, 2019**; all *Perkins* amendments should have been submitted by **March 29, 2019**.
- **Reimbursement Requests** – LEAs receiving federal entitlement grants must adhere to state and federal requirements for the timely submission of reimbursement requests. If you have not already done so, please submit reimbursement requests in EWEG for any and all funds that have been expended to date for these grants. The final deadline for submitting FY 2019 reimbursement requests for *ESEA*, *IDEA* and *Perkins Federal* funds is **July 12, 2019**. Any funds for these grants still owed to the LEA after this date will be reimbursed upon approval of the FY 2019 final expenditure reports in the fall. However, reimbursement requests for *all* FY 2019 *Perkins Post-Secondary State* funds must be submitted **by June 15, 2019**. *Perkins Post-Secondary State* funds are paid *only* through reimbursement requests; payment *cannot* be requested in a final expenditure report.
- **Final Expenditure Reports** – Final expenditure reports (FERs) must be submitted for all grant programs, even if all funds have been expended and reimbursed. Final payments and carryover (*ESEA & IDEA*), if any, are calculated in these reports. FY 2019 final expenditure reports for the three grant programs are expected to be available in EWEG no later than **Friday, August 30, 2019**. The tentative due date for the FERs is **Tuesday, October 1, 2019**. Please look for a DOE Broadcast in August for the final due dates.

If you have any questions or require additional information, please contact the Office of Grants Management at [EWEGHelp@doe.nj.gov](mailto:EWEGHelp@doe.nj.gov) or (609) 376-9089.

c: Members, State Board of Education  
Lamont O. Repollet, Ed.D., Commissioner  
NJDOE Staff

Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group