



State of New Jersey  
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Acting Commissioner

June 27, 2017

TO: Chief School Administrators  
Charter School Lead Persons

FROM: Yut'se O. Thomas, Director  
Office of School Finance

SUBJECT: Charter School Payment Schedules for the 2016-17 School Year  
Based on Final Enrollment

This memorandum serves as official notification that the 2016-17 charter school payment schedules, based on final enrollment, are available through the New Jersey Department of Education's [Homeroom](#) webpage in the *School Aid* application.

After entering the Homeroom portal, select the "School Aid" link and log in using your four-digit district/charter code, your user name and password. Contact your Web User Administrator (WUA) if you are denied access to the system. *Note:* If you are in a school district that does not currently have students enrolled in a charter school, your folder will be empty at this time.

Districts are instructed to make payments in accordance with the final 2016-17 payment schedules based on actual, final enrollment. Pursuant to *N.J.A.C. 6A:23A-15.3(g)5i(3)*, any adjustments due to, or from, the charter school must be made by **September 30, 2017**.

Questions can be emailed to [school-funding@doe.state.nj.us](mailto:school-funding@doe.state.nj.us).

YOT/nk

c: Members, State Board of Education  
Kimberley Harrington, Acting Commissioner  
Senior Staff  
Executive County Superintendents  
Executive Directors for Regional Achievement Centers  
Executive County Business Officials  
Statewide Parent Advocacy Network  
Garden State Coalition of Schools  
NJ LEE Group