TO:          Chief School Administrators  
            Charter School Lead Persons  
            Approved Private Schools for Students with Disabilities Lead Persons

FROM:        Evo Popoff, Assistant Commissioner/Chief Innovation Officer  
            Division of Charter Schools, School Choice, Technology, Turnarounds

SUBJECT:     NJTRAx Digital Learning Launch/January 20 Webinar

As mentioned in a broadcast memorandum dated October 13, 2015, new Digital Learning surveys and reporting capabilities have been added to the NJTRAx interactive technology readiness data and reporting system in order to give districts and schools the ability to track and strategically plan for digital learning policies and practices. This expansion of NJTRAx will become a foundational data source and implementation support for districts and schools seeking to maintain and improve their digital learning capabilities. The January 20, 2016, launch of NJTRAx Digital Learning (NJTRAx DL) is part of the Office of Educational Technology’s long-term Digital Learning Initiative (DLI) to support digital learning in New Jersey districts and schools.

An Introduction to NJTRAx DL webinar will be held on January 20 from 10 a.m. – 12 p.m. This webinar will provide important information to all NJTRAx users about the new functionalities of the system. Please plan to have a district or school representative attend the session. If a representative cannot attend the live webinar, they will be able to view the archived session at www.njdigitallearning.org the following day.

To register for the webinar, please go to https://attendee.gotowebinar.com/register/609804912846414081. A confirmation email will be sent with information on how to join the webinar from a computer, tablet or smartphone. Please use your microphone and speakers (VOIP) for audio. You'll experience the best audio with a headset.

In order to access NJTRAx DL, users need to be assigned an account. Current district master users will be assigned access to NJTRAx DL on January 20. These district master users will be able to create additional NJTRAx DL accounts for district and school staff as needed. When editing or creating a user, please select the checkbox next to “Is Digital Learning User” in order to grant access to NJTRAx DL.

Should you need assistance or have questions, please contact: parcctrt@doe.state.nj.us.