TO: Charter School Lead Person

FROM: Yut’se Thomas, Director  
Office of School Finance

SUBJECT: Charter School Payment Schedule for the 2014-2015 School Year

This memo serves as official notification of total charter school aid for 2014-2015 based on the October 15, 2015 actual enrollment count. A detailed listing of students enrolled in the charter school can be accessed through the Charter School Enrollment System (CHE) application in the NJ Homeroom at http://homeroom3.state.nj.us/che/.

If your October 15, 2014 payment schedule reflects charter school aid that is less than the charter school aid calculated on the payment schedules based on 2014-2015 projected enrollment, please submit a revised, board-approved 2014-2015 budget to the attention of your school’s fiscal liaison in the Office of Charter Schools.

Pursuant to N.J.S.A. 18A:36A-12(d), first year charter school students who attended non-public schools last year are not included in the district’s payment schedule. These students are funded by the state with direct payments to the charter school.

Pursuant to N.J.S.A. 18A:36A-11(b), the fiscal responsibility for any charter school student currently enrolled in a private day or residential school remains with the district of residence. These students are funded by the district of residence with direct payments to the private school. These students are identified in the charter school enrollment system.

Charter school students enrolled in schools serving grades 9 through 12 may attend approved half-day vocational programs. Since these students are enrolled in the charter school half-time, the district of residence is only required to remit half of all requisite per pupil amounts for them.
Pursuant to N.J.A.C. 6A:23A-15.3, any adjustment is spread evenly over the remaining pay periods in the school year. The next revision to this payment schedule will be sent in July 2015, and will be based on actual enrollment as of the last day of school.

For your records and auditing purposes, please print the following:

- A detailed listing of students enrolled in the charter school. This information is accessed through the Charter School Enrollment System (CHE) application at [http://homeroom3.state.nj.us/che/](http://homeroom3.state.nj.us/che/).

- Charter School payment schedules. This information is accessed through the School Aid application in the NJ Homeroom at [http://homeroom.state.nj.us/](http://homeroom.state.nj.us/).

If you have any questions you may send an email to schoolfunding@doe.state.nj.us.