January 22, 2014

TO:        Chief School Administrators
           Charter School Lead Persons

FROM:      Susan Martz, Acting Assistant Commissioner
           Division of Student and Field Services

SUBJECT:   Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act

The New Jersey Department of Education (NJDOE) is pleased to provide you with the Application for Funds to Support Implementation of the Anti-Bullying Bill of Rights Act and Instructions.

This application is to be used only by a school district or a charter school that is applying for funds to support implementation of the Anti-Bullying Bill of Rights Act (P.L.2010, c.122). A school district or a charter school may apply for reimbursement of expenditures in support of the Anti-Bullying Bill of Rights Act (ABR) incurred only for the time period of July 1, 2013 through June 30, 2014.

The attached application includes four forms: Funding Request, Certifications and Assurances, Board Resolution to Apply for Funds, and, when applicable, Justification for HIB Prevention Costs as well as application instructions. The Funding Request form must be completed using the Excel spreadsheet provided electronically by the NJDOE County Office and must be included with completed printed forms. The completed application forms should be saved by the district and emailed as attachments to the Executive County School Business Administrator no later than Wednesday, February 19, 2014. The Department will notify applicants of final award amounts in the spring.

This memorandum and supporting documents are also available at: http://www.state.nj.us/education/students/safety/behavior/hib/. Please contact your Executive County Business Administrator if you have questions.

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Attachments

   c:       Members, State Board of Education       Executive County Superintendents
            Senior Staff                          Executive Directors for Regional Achievement Centers
            Diane Shoener                           Executive County School Business Administrators
            Yut’sè Thomas                           NJ LEE Group
            Nancy Curry                             Garden State Coalition of Schools
            Kelly Allen