January 14, 2014

TO: School District Superintendent
    School District Business Administrator

FROM: Yut’ se O. Thomas, Director
       Office of School Finance

SUBJECT: Release of 2012 - 2013 Per Pupil Cost – Certified Tuition Rates
         Release of 2012-2013 Register Summary Report of Enrollment and Attendance

The certified costs per pupil worksheets and tuition letters for the 2012-2013 school year for all REGULAR school districts, as well as the 2012-13 letters of enrollment and attendance, are now available in the State Aid Notices folder of the NJDOE Homeroom.

If you believe your reports require revision, corrective action to be taken by your district may include, among other actions, revising the district’s AUDSUM or School Register Summary. All corrective actions must be completed prior to February 14, 2014, when revised data will be generated. Districts in agreement with their published rates are not required to take any action.

District’s that have submitted a revised AUDSUM or School Register Summary, or taken other corrective action, will find revised Certified Tuition Rates in the State Aid Notices folder of the NJDOE Homeroom on or around February 20, 2014.

The certified costs per pupil tuition letters for all A41 A42 Districts, as well as the certified costs per pupil worksheets and tuition letters for vocational school districts and county special services districts, will be available within the next few weeks. At that time, those schools will receive an email containing their worksheets and letters which will also be placed in the State Aid Notices folder of the NJDOE Homeroom.

YOT/MM/HL/ta/Y/Heather/tuition/ty12-13/tuitionaltr.doc
c: Members, State Board of Education
   Senior Staff
   Executive County Superintendents
   Executive Directors for Regional Achievement Centers
   Executive County School Business Administrators
   NJ LEE Group
   Garden State Coalition of Schools
   Michael Mindlin
   Pam Castellanos