January 7, 2014

TO: Chief School Administrators
Choice School Districts

FROM: Kevin Dehmer
Office of School Finance

SUBJECT: FY 2014-15 Supplemental Choice Enrollment Submission

This serves as official notification that the FY 2014-15 Supplemental Choice Enrollment Collection database will be available beginning on January 7, 2014 for input of the FY 2014-15 Choice enrollment and to report the number of students who will be graduating or leaving your Choice program at the end of FY 2013-14.

Choice districts must complete the Supplemental Choice Enrollment Collection database found here: http://homeroom.state.nj.us/. This system allows districts to submit incoming Tier I (public school) and Tier II (nonpublic school) Choice students for the next school year and to report the number of students who will be graduating or leaving your Choice program at the end of the current school year. Note that this collection is a supplement to the Application for State School Aid (ASSA), where you will continue to record your currently enrolled Choice students. To improve the user experience, the system has been upgraded this year to display the current Choice enrollment as was submitted through the ASSA – districts only need to enter newly incoming or outgoing students.

Please be advised that the deadline for submission of both Tier I (public school) and Tier II (nonpublic) Choice enrollment is January 24, 2014. Choice Districts must adhere to this deadline to ensure funding for FY 2014-15 Choice students.

If you have any questions, you may contact us at school-funding@doe.state.nj.us.

c. State Board Members
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   Executive County Superintendents
   Executive Directors for Regional Achievement Centers
   Executive County School Business Administrators
   NJ Lee Group